

OUR BEST IS MADE OF **YOURS**

Saputo

REGULATORY AFFAIRS CO-ORDINATOR

Innovation Center - Newport, Shropshire
Full Time, Permanent, Hybrid Working

YOU'LL MAKE CONTRIBUTIONS THAT MATTER BY...

- Ensuring finished product specifications and other technical documents are completed accurately, meeting due diligence requirements, customer requirements and in compliance with legal requirements.
- Working within customer specification systems, coordinating requirements, and ensuring specifications and pack copies meet their requirements.
- Completing, reviewing, and updating finished product specifications ensuring they meet internal due diligence, customer, and compliance requirements.
- Liaising with Retailer Technologists, Technical Account Managers, Development / Project Managers, Brand Managers, and site technical teams regarding accurate completion of finished product specifications, customer technical queries and legal label approval.
- Supporting the administration of the SDUK Q-Pulse database as the Group Technical Quality Management and document control system.
- Supporting artwork approval, ensuring all labelling complies with current legislation, industry and FSA guidelines and customer requirements.
- Being a technical point of contact for the consumer care team, keeping reference data up to date
- Providing support to the Regulatory Affairs and wider Technical team as required

YOU'RE BEST SUITED FOR THE ROLE IF YOU ARE...

- Experienced in web-based retailer specification systems (such as M&S FIND, Aldi APP and Oracle / Micros systems) is essential.
- Detail orientated with accuracy, organisation and analytical thinking skills.
- Able to manipulate data and produce reports
- Able to prioritise own workload and work to time deadlines
- A Graduate (Food Technology, Science or Mathematics based) or hold a minimum of 2 'A' Levels plus GCSEs in English and Mathematics at grade C or above (or equivalent), and at least 2 years' experience of specification writing using retailer systems.

WE SUPPORT AND CARE FOR OUR EMPLOYEES BY PROVIDING YOU WITH...

- Bonus scheme paid quarterly
- Long service recognised every 5 years
- Generous employer pension contributions
- Health Cash Plan - claim money back up to a set limit of c.£700 per annum on essential healthcare
- Life Assurance
- Free, onsite parking
- Discounted branded products
- 25 Holidays + 8 bank holidays.
- My Staff shop - access to exclusive benefits, free advice and savings - providing great discounts from thousands of the UKs largest retailers & service providers.

We support employment equity. Saputo strives to embed diversity and inclusion in its operations and invites candidates from all horizons to join our team.

To apply please email recruitment@saputo.com

Priority will be given to those currently at risk of redundancy or within a consultation process who exhibit the required skills for role.

Please ensure your manager is informed before applying for this position.

Agencies - Thank you for your interest in working with Saputo Dairy UK. We have a PSL who will be supporting us if needed. We do not pay fees or acknowledge any CV's supplied to Saputo Dairy UK unless you have been briefed on the role by a member of the Talent Acquisition Team